



ABSTRACTS - PREPARATION, SUBMISSION, PRESENTATION
Submission Deadline: Sunday December 31 12:00 AM, US EST

ABSTRACT PREPARATION:

Abstract submissions are highly encouraged but expected **solely from early-stage investigators** (students, residents, fellows, junior faculty). Presentations by senior investigators are discouraged, other than the invited sessions. Topics for abstracts may be in basic science, physiology or clinical research. There is no fee for submission of an abstract. However, once submitted, it is expected the first (presenting) author will register for the meeting and plan to attend.

Abstracts must be in English and should contain:

1. A descriptive title, list of authors and institutions;
2. An introduction/rationale to the study and hypotheses as appropriate.
3. The methods used;
4. The results of the study including new data not previously published or presented at a major national or international meeting;
5. Conclusions of the study. It is not satisfactory to state: "The results will be discussed."
6. **Research Funding Source:** All abstracts must specify funding source: i.e., pharmaceutical firm name, grant name and source or other specific funding source. If you have no specific funding source, please indicate "none."

Abstract Length: Abstracts should be prepared as a PDF file in Times New Roman 12 font with 1 inch top/bottom/left/right margins and **MUST FIT ON ONE PAGE**. Figures and Tables (up to 2 total) are allowed.

Accuracy: Responsibility for accuracy rests with the Presenting Author.

Abbreviations: When using abbreviations, spell the full name out on first mention and follow with the abbreviation in parentheses. Do not abbreviate compounds in the title of the abstract.

AWARDS FOR SUBMITTED ABSTRACT: Junior investigators should indicate if they wish to be considered for the AE Suratt Award and 2 additional awards for excellence (each \$1000). A letter (one page maximum) from the investigator's mentor should accompany the abstract and indicate the candidate's role in the study presented, past accomplishments and potential for an academic career. The Steering Committee will review submissions and awards will be announced at the meeting.

PRESENTATION FORMAT

Abstracts will be reviewed by the steering committee and scheduled for either a 10 min oral presentation (5 min discussion) or a poster, based on content and number submitted. Presentations must be in English.

PLEASE INDICATE IF YOU WANT A POSTER ONLY

Notification of type of presentation and further instructions will be sent electronically to the **Presenting Author by January 15** at the email address provided in the online submission.

If you have not received notification by January 15, please contact Ankit.parekh@mssm.edu